



Fiona Wood
Foundation

2026 Burn Management Programme Payment and Registration FAQs

Why do I need to pay to attend in 2026?

The FWF is a not-for-profit organisation. To ensure the BMP can continue to be delivered sustainably, a modest participation fee has been introduced. This change supports the ongoing delivery of high-quality education by engaging experienced clinicians and subject-matter experts from the Burn Service of WA, while maintaining the program's established format and clinical standards. The cost of participation remains subsidised and does not reflect the full cost of delivering the workshop.

How much will it cost?

The participation cost is \$80 per person. This applies to both in-person and web-based Burn Management Programme workshops.

Will I receive a certificate?

Yes. Participants who attend the workshop and complete the required components will receive a Certificate of Participation.

How do I register for a BMP workshop?

1. Register by purchasing a ticket via the TryBooking link or QR code.
2. Ensure all required questions and fields are completed during the booking process, as this forms the full registration.
3. Your registration is confirmed once your TryBooking ticket has been successfully purchased.
4. Places are limited and allocated on a first-come, first-served basis.

Can my employer pay for me?

Currently, employer or third-party payments are not available via invoice. We recognise this may be a preferred option for some participants and are exploring ways to support this in future programs.

When will I receive workshop details and my certificate?

Please note that the Airtable registration form does not automatically send a confirmation email upon submission.

Once your registration and payment are received, the Fiona Wood Foundation will contact you directly via email. Final workshop details, including venue information and session timings, will be provided closer to the workshop date, typically 1–2 weeks prior.

Certificates of Participation are issued via email approximately 1–2 weeks after the workshop.

What if I am unable to attend? Can I get a refund?

The Burn Management Programme is a subsidised educational initiative with limited places available. When a cancellation occurs, administrative work has already been undertaken to process registration, manage payments, and coordinate workshop delivery.

For this reason, a modest administration fee is applied to support processing costs and the ongoing delivery of the programme.

Refunds are available as follows:

- More than 14 days before the workshop: refund of \$60 (after a \$20 administration fee)
- 7-14 days before the workshop: refund of \$40
- Less than 7 days before the workshop: no refund

In exceptional circumstances, refunds may be considered at the discretion of the Fiona Wood Foundation. Requests must be submitted in writing with supporting information.

Can I transfer my registration instead of requesting a refund?

In some circumstances, a transfer to another Burn Management Programme workshop may be considered, subject to availability. Transfer requests must be submitted in writing and are assessed at the Fiona Wood Foundation's discretion.

What if the workshop is cancelled?

If the Foundation cancels the workshop, you will receive a full refund or be offered a transfer to another session.

Will this count towards CPD?

Continuing Professional Development recognition varies depending on profession, scope of practice, and individual learning requirements. Participants are encouraged to self-assess alignment with their professional CPD framework.

Is catering provided as part of the workshop?

No. **Catering is not included** in the workshop fee. Participants are encouraged to bring their own food and refreshments for the day, or plan to access nearby food outlets during scheduled breaks.

Who can I contact if I have questions?

For questions about registration, payment, or refunds, please contact:
info@fionawoodfoundation.org.au